

AUTHOR GUIDELINES

Contributions to the Study of the History of Sarajevo is a journal that publishes previously unpublished papers and requires the signing of a Statement of Authenticity. Upon publication, a paper may be classified into the following categories:

- Original scientific paper
- Preliminary communication
- Review article
- Professional paper
- Biography / Bibliography / Memoir
- Conference presentation
- Professional / Scholarly source publication
- Translation

Minor contributions (book reviews, critiques, responses, comments, discussions, notices, etc.)

The Editorial Board will make the final decision regarding the proposed reviewers after consulting the members of the Editorial Team. Reviewers will classify papers according to clearly defined guidelines available on the journal's website. More than 50% of the journal's content consists of scientific articles (original scientific papers, preliminary communications, and review articles). The manuscript (including bibliography) should contain up to 3 author's sheets (48 author's cards), and the number of appendices (images, maps, tables, etc.) should correspond to the length of the manuscript. However, the Editorial Board reserves the right to accept manuscripts that exceed the prescribed page limit if it considers this to be in the interest of the journal.

Articles may be published in Bosnian, Croatian, Serbian, or in another European language (English, French, German, Spanish, or Italian). Nevertheless, the Editorial Board reserves the right to select which papers submitted in foreign languages will be accepted.

Contributions to the Study of the History of Sarajevo is published both in print and electronically.

The journal does not limit its chronological or thematic scope to a specific historical period, except that all contributions must focus on the area of Sarajevo and its surroundings (in the broadest sense, this includes the territory of the present-day administrative unit of the Sarajevo Canton). The journal covers a wide range of topics from various scholarly disciplines and arts, such as history, archaeology, anthropology, ethnology, art history, historical geography, law, theology, education, psychology, literature, economics, music and visual arts, sociology, architecture, and related fields. We support an interdisciplinary approach that aligns with the aims of **Contributions to the Study of the History of Sarajevo**. Only papers that meet the journal's scientific standards will be accepted. The Editorial Board reserves the right to reject any submission that does not meet quality standards or submission requirements.

Papers should be submitted via the Open Journal System available on the website of the Sarajevo Museum at www.muzejsarajevo.ba or via the official journal email address: prilozimuzejasarajevo@gmail.com

The manuscript should be submitted as an MS Word document titled with the full name of the author or the title of the paper. The text must be written in Times New Roman font, with the main text in font size 12 and line spacing 1.5. The main title should be in font size 16, while subtitles should be in font size 14. The manuscript should be submitted without formatting and without page numbering. The space intended for images, if included and meant to appear within the text, must be clearly indicated. Only Arabic numerals should be used in the text, while Roman numerals may be used only when necessary, i.e., in cases where Arabic numerals are not intended.

The manuscript must also include the following sections:

1. **Information about the author(s):** full name, name and address of the institution where the author works, e-mail address (listed in the header before the main text, left-aligned, font size 12, line spacing 1.5)
2. **Title of the manuscript** (center-aligned, lowercase letters, bold, font size 16, line spacing 1.5)
3. **Abstract** (font size 11, line spacing 1.15; the abstract should be written in the language of the manuscript as well as in English, with a maximum of 500 words)
4. **Key Words** (font size 11, line spacing 1.15; up to 10 keywords written in the language of the manuscript as well as in English)
5. **Main text with footnotes**
6. **Summary** (maximum 1000 words. The title must be center-aligned, written in lowercase letters and bold. The title should be in font size 14, with line spacing 1.5. The text should be in font size 12 with line spacing 1.5. The summary is defined as a shortened version of the manuscript containing the most important points and the conclusions reached by the author during their research. If the main text is written in one of the previously mentioned foreign languages, the summary must be written in Bosnian/Croatian/Serbian. If the paper is written in Bosnian/Croatian/Serbian, a translation of the summary must be provided.)
7. **List of references and sources** (font size 11, headings in bold, justified alignment, line spacing 1.5)
8. **List of illustrations and plates** – if the author uses them in the text

INSTRUCTIONS FOR CITING IN REFERENCES OR FOOTNOTES

1. SOURCES

- **Written ancient sources**

For Greek sources, use abbreviations according to Liddel & Scott (LSJ).

For Latin sources, use abbreviations according to Oxford Latin Dictionary (OLD): abbreviated author name, book number, chapter number, and section number within the chapter. Avoid using commas and Roman numerals.

Examples:

Vell.Pat. 2. 114. 4 ; Dio 48.41.7; Strabo 7.5.2.

For authors with multiple preserved works, include the title of the work in abbreviated form in italics.

Examples:

App. *Illyr.* 13.37; Plin. *HN* 3.144; Suet. *Aug.* 27.1.

- **Editions of Greek and Latin monuments**

Cite the abbreviated name of the edition in italics, volume number or year of publication, and monument number. Avoid using Roman numerals.

Example:

CIL 03, 02766a: ILJug 03 1581; AE 1948, 0244.

- **Unpublished archival material**

In footnotes, indicate abbreviations for the archive name (acronym), used collection (abbreviation), year, box, code, and document number if present on the source.

Example:

ABiH, ZVS, 1912, Kut. 86, Šif. 25 – 211 / Br. 80.594 Praes.

- **Published sources (collections or compilations of laws, published archival material, travelogues, memoirs, etc.)**

For published archival material, cite as follows: editor's surname, year of publication, and page number. If the editor is unknown, provide the book title, year, and page number.

Example:

Rodinis (ur.) 2008, 15.

The same method applies to citing published law collections, travelogues, or memoirs.

Examples:

Sladović (ur.) 1915, 394–411.

Zbornik zakona i naredaba za Bosnu i Hercegovinu 1921, 18.

Kuripešić 2001, 34.

- **Citing newspaper articles**

Provide the author's surname or initials if only they appear. Then, in quotation marks, cite the article title, newspaper name (*italic*), issue number, date, and page. If the author is unknown, cite the rest in the same order.

Examples:

Selimbegović. „Ima li Valter većinu u Sarajevu?“ *Oslobođenje* 26, 23. 10. 2006, 7.

„Nova Zemaljska bolnica“ *Bošnjak* 17, 14. 6. 1894, 1.

2. LITERATURE

For citing literature, the Oxford method is used. References or footnotes are written at the bottom of the page (sub calce) in numerical order (1, 2, 3, ...), separated from the main text. Font in footnotes: Times New Roman (Times New Roman CE), size 10, line spacing 1.5, text justified.

- **Citing in footnotes follows this order:** 1.) Author's surname, 2.) year of publication, 3.) page number.

Example:

Mesihović 2024, 116.

- If multiple authors are cited in the same footnote, separate each with a semicolon (;).

Example:

Bojanovski 1988, 35.; Mesihović, 2011, 56.; Paškvalin 2012, 78–79.

- **If citing multiple works by the same author in chronological order, separate with a semicolon (;).**

Example:

Bojanovski 1969, 30.; Bojanovski 1974, 48.; Bojanovski 1988, 256.;

- **If citing multiple works by the same author from the same year, mark them with letters (a, b, c) and separate with semicolon.**

Example:

Mesihović 2011a, 32.; Mesihović 2011b, 324.; Mesihović 2011c, 78.

- **For works with three or more authors, cite only the first author with “et al.” (italic).**

Example:

Gavranović et al. 2023, 6.

- If the same author and work appear in two or more consecutive footnotes, repeat all reference details; do not use Ibid. or “Isto.”

Example:

Bojanovski 1988, 69.

Bojanovski 1988, 69.

3. WEBSITES

- Provide the site name, URL, and date of access.

Example:

ANUBiH. <https://godisnjak.anubih.ba/index.php/godisnjak/article/view/204> Accessed: 01. 10. 2025.

4. TV SHOWS, VIDEO MATERIALS, AND DVD RECORDINGS

Cite in the following order: Show title (*italic*), TV station, topic of the show (*italic*), and air date.

Example:

Politički magazin *Pošteno*, Federalna televizija (FTV), Pitanje dvije škole pod jednim krovom? 09. 03. 2015.

5. ILLUSTRATIONS IN TEXT

Illustrations accompanying the text are referred to in parentheses with the illustration type and number: images as Sl., tables as Tbl., maps as Karta, tables as Tab., catalog entries as Kat. br.

Examples: (Sl. 1), (Tbl. 1), (Tab. 2), (Karta 3), (Kat. br. 1)

6. FIGURES AND IMAGES

For original images made for the manuscript, indicate description and author:

- a) **Slika 1. Pogled na ostatke rimskog grada na Ilidži – Aquae S... (snimio E. Veletovac)**
- b) **Slika 2. Plan lokaliteta (izradio Đ. Basler)**

For images from published literature, cite the bibliographic source in parentheses:

- c) **Slika 3. (Busuladžić 2010, 79.)**

If previously published material is adapted by the author for the manuscript, indicate:

- d) **Slika 4. Tlocrt Mogorjela (Basler 1990, 14. Obradio Š. Žunić)**
- e) **Karta 1. Položaj Raševa i Konjevc polja na karti BiH
(©Google maps; obradio G. Popović)**

If the authors choose to use plates (tables) as visual attachments, they should be placed at the end of the main text in the manuscript. Each plate must include a drawn scale. The minimum required resolution is 300 dpi for photographs and maps, and 600 dpi for drawings. Visual attachments must be submitted as part of the manuscript, and, at the authors' request or at the editorial board's instruction, may additionally be submitted as a separate file with clearly indicated instructions. The following formats are acceptable for visual materials: jpg, tiff, psd, fh, or ai. The number of attachments should be appropriate to the length of the text; otherwise, the editorial board reserves the right to reject the manuscript, or consultations will be held with the author regarding this issue. Authors are required to obtain copyright permission for all illustrations for which they are not the copyright holders, with mandatory citation of the source.

7. BIBLIOGRAPHY GUIDELINES

The list of bibliographic units is arranged in alphabetical order, followed by the chronological order of works by the same author. If multiple works by the same author published in the same year are used, letters a, b, c, d... are added after the year of publication (both in references and in the bibliography). After listing works written

by a single author, works where the same person is the first of two authors are listed, followed by works where the same person is the first of three authors, and then the first of four or more authors. All works, as in the first case, are listed chronologically according to the year of publication. The font used in the bibliography is Times New Roman, size 11, line spacing 1.5, and text justified. Depending on the type of sources and literature used, the bibliography may consist of one or more sections. First, abbreviations (if any) are listed, then sources (if the author used them), and finally the literature. Sources and literature cannot be combined into a single section. The title and subtitle of books, as well as the names of journals, should be in italics. Abbreviating titles or journal names (such as GZM, CBI) is not allowed; the full title must be written each time. If the work is published bilingually, both titles must be provided, separated by an equal sign. If a monograph is published in a series or as a separate edition, this must also be indicated. Information obtained through informal means, which is mentioned in references, does not need to be included in the bibliography (e-mail, personal conversations, etc.). Bibliographic units at the end of the work are listed according to the following examples:

a) Written sources in classical languages

- Full book title (italic), translator or editor in parentheses (initial and full surname), place, year.

Example: Theophanes Confessor, *The Chronicle of Theophanes Confessor*, (trans. C. Mango – R. Scott), New York 1997.

b) Unpublished archival material

- In the description of sources and literature, the full titles of the used archival collections (fonds), as well as the full name of the institution to which the collection belongs, must be provided. The abbreviation of the archival institution and the collection is given in parentheses.

Example: Arhiv Bosne i Hercegovine (ABiH), Fond: Zemaljska vlada Sarajevo (ZVS)

c) Published sources

In the bibliographic list, published sources—such as travel literature, memoirs, or collections of laws—should be cited in the following manner: the editor's surname and initial, followed by the year of publication, the title of the work (in italics), the place of publication, and the name of the publisher. If the editor is unknown, only the title of the book (in italics), the year of publication, the place of publication, and the publisher should be listed.

d) Example: Kazneni zakon o zločincima i prestupima za Bosnu i Hercegovinu (iz 1879. godine). 1884. Sarajevo: Naklada Zemaljske vlade.

Newspapers: Only newspaper name and place.

Example: Oslobođenje, Sarajevo.

e) Books:

- One author: Surname, initial, year, title (italic), publisher.

Example: Kaljanac, A. 2024. *U stranoj zemlji – Ćiro Truhelka u Bosni i Hercegovini*, Akademija nauka i umjetnosti Bosne i Hercegovine.

- Bilingual book: list both titles.
Example: Busuladžić, A. 2011. *Rimske vile u Bosni i Hercegovini = Roman villas in Bosnia and Herzegovina*, Zemaljski muzej Bosne i Hercegovine.
- Two or three authors: list all in order, then year, title (italic), publisher.
Example: Džino, D, Domić Kunić A. 2013. *Rimski ratovi u Iliriku. Povijesni antinarativ*, Školska knjiga.
- Four or more authors: first author + et al. (italic), then all authors, year, title, publisher.
Example: Horvat, M. et al. 2007. Horvat, M, Lamut J, Medved J, Culiberg M, Djuric B, Vičić B. *Sela pri Dobu, Arheologija na avtocestah Slovenije 2*, Zavod za varstvo kulturne dediščine Slovenije.
- Multiple editions: indicate edition number after year.
Example: Kamberović, H. 2017. *Džemal Bijedić. Politička biografija*, Udruženje za modernu historiju/Udruga za modernu historiju.

f) Chapters in books

A chapter in a book requires listing the author's last name, the first initial of the first name, the year of publication, the title of the chapter in quotation marks, followed by "in" and the title of the book (italic), the editor's name and surname, in parentheses ed. or eds., the publisher, and the page numbers. If the book is written in a foreign language, instead of "u" use "in," and instead of "ur." use "ed." or "eds.," depending on whether the book has one or multiple editors.
Examples: Gračanin, H. 2015. „Kraj antike na hrvatskim prostorima“, u: *Nova zraka u evropskom svjetlu: Hrvatske zemlje u ranom srednjem vijeku (oko 550 – oko 1150)*. Zrinka Nikolić Jakus (ur.), Matica hrvatska, 3 – 36. Leleković, T, Rendić-Miočević, A. 2012. „Rural settlements“, in: *The Archaeology of Roman Southern Pannonia – The state of research and selected problems in the Croatian part of the Roman provinces of Pannonia*. Branka Migotti (ed.), Archaeopress Roman Archaeology, 279 – 311.

g) Journal article

- When citing articles from scientific journals, first write the author's last name, then the first initial of the first name, the year of publication, the title of the article, the full name of the journal (italic), the issue number, the publisher, and the page numbers.
Example: Basler, Đ. 1958. Bazilike na Mogorjelu, *Naše starine* 5, Zemaljski zavod za zaštitu spomenika kulture i prirodnih rijetkosti Narodne Republike Bosne i Hercegovine, 45–62.

h) Article in a conference or scientific proceedings

When listing articles published within conference proceedings, first write the author's last name, the first initial of the first name, the year of publication, the title of the article in quotation marks, followed by "in" and the title of the publication (italic), the issue number (if any), the editor's name and surname, in parentheses ed. or eds., the publisher, and the page numbers. If the publication is in a foreign language, use "in" instead of "u," and "ed." or "eds." instead of "ur.," depending on whether the book has one or multiple editors.

Example: Paškvalin, V. 2002. Grad Jajce i njegova bliže područje pri kraju antike i na početku kasne antike s osobitim obzirom na kršćanstvo, in: *Jajce (1396 – 1996): Zbornik radova sa znanstvenog simpozija u povodu 600. obljetnice spomena imena grada Jajca*, Jajce, 5–7. 12. 1996. Dubravko Lovrenović (ed.), Društvo za zaštitu kulturno – povijesnih i prirodnih vrijednosti Jajca & Općina Jajce, 17–29.

i) Theses and dissertations

Surname, initial, year, title (*italic*), indicate type, university.

Example: Šehić, Z. 2001. *Bosanskohercegovački zemaljski pripadnici u vojnoj organizaciji Habsburške Monarhije*, doktorska disertacija, Univerzitet u Sarajevu.

j) Digital epigraphic databases:

- Provide full database name, provider, URL, last checked date.

Examples:

EDH = Epigraphische Datenbank Heidelberg (Service provider: Heidelberg Akademie der Wissenschaften). <http://edh-www.adw.uni-heidelberg.de/home?&lang=de> [last checked 2020-9-23].

EDR = Epigraphic Database Roma (Service provider: DigiLab Centro interdipartimentale di ricerca e servizi, Sapienza Università di Roma). <http://www.edr-edr.it> [last checked 2020-9-23].

LUPA = UBI ERAT LUPA – Roman Stone Monuments (Friederike und Ortolf Harl, Bilddatenbank zu antiken Steindenkmälern). <http://lupa.at> [last checked 2020-9-23].

k) Websites:

- Name, URL, access date.

Example: Muzej Sarajeva. <https://ejournals.ff.unsa.ba/index.php/radovih-hua/ag> Accessed: 27. 01. 2025.

l) TV shows, video, DVD:

- Title (*italic*), TV station, show name, topic (*italic*), date.

Example: Politički magazin *Pošteno*. Federalna televizija (FTV). Pitanje dvije škole pod jednim krovom? 09. 03. 2015.

8. REVIEWS

Reviews may be up to six (6) manuscript pages. Cite author, work title (*italic*), city, publisher, year, and number of pages.

Example: Ibrahim Krzović, *Stari ljetnikovci, kule i čardaci*, Sarajevo: El – Kalem – izdavački centar Rijaseta islamske zajednice u Bosni i Hercegovini / Institut za islamsku tradiciju Bošnjaka, 2019, 536 p.